

TOWN OF NORTHFIELD



ONE-DAY LIQUOR LICENSE APPLICATION

Northfield Town Hall  
69 Main St  
Northfield, MA 01360

Phone: 413-498-2901 x 110  
Email: townsec@northfieldma.gov

**Fee:** Wine & Malt- \$35.00  
All Alcoholic (non-profit only) \$35.00

Complete application must be submitted at least 15 days prior to event

<p><b><u>Determination of License Requirements</u></b></p> <p>Is the event held for the benefit of a business or non-profit group? Yes__ No__</p> <p style="padding-left: 150px;">Will there be a cash bar? Yes__ No__</p> <p style="padding-left: 50px;">Is there an entrance fee or donation required? Yes__ No__</p> <p style="padding-left: 100px;">Is the event open to the general public? Yes__ No__</p>	<p>Office use only</p> <p>Date of Public Hearing_____</p> <p>Request approved _____ <small>(date)</small></p> <p>Request denied _____ <small>(reason)</small></p> <hr/> <p>Depts. Notified: Police__ Fire__ Bd. of Health__ Building Inspector__</p>
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**IF THE ANSWER TO ANY OF THESE QUESTIONS IS YES, COMPLETE THIS APPLICATION. ALL APPLICATIONS MUST BE HEARD BEFORE THE BOARD OF SELECTMEN.**

(please print)

<p>Today's Date: _____</p>	<p>Will Applicant be Liquor Manager of the event? Yes__ No__</p>
<p>Name of Applicant/Organization: _____</p> <p>Address: _____</p> <p>Email Address: _____</p> <p>Phone: _____</p>	<p>If No, name of Manager: _____</p> <p>Phone: _____</p> <p>Email: _____</p>
<p>Date of Event: _____ Time: _____ to _____</p> <p>Location of Event: _____</p> <p>Occasion: _____</p>	<p>Approximate number of attendees expected: _____</p> <p>Wholesaler: _____ <small>(all liquor must be purchased from a licensed wholesaler)</small></p>

**Required Attachments:**

- Proof of \$1,000,000.00 General & Liquor Liability Insurance naming the Town of Northfield as Certificate Holder. For events on Town property, the Town of Northfield must be named as additional insured. Proof of Workman's Compensation or an affidavit of non-applicability required.
- Copy of valid Bartender's Server Training Certificate (TIPS)

- ❖ This application is for a temporary liquor license ONLY.
- ❖ Please obtain all other required permits from the proper department and /or personnel.
- ❖ Certain 1 day applications will require police details. The police dept. will contact you if a detail needs to be scheduled.