

The Town of Northfield seeks a qualified candidate for the position of Town Accountant. Reporting to the Town Administrator, the Town Accountant performs a variety of responsible duties requiring precision and sound judgment to ensure that all municipal transactions conform to law and sound municipal accounting practices. Responsible for working with the administrator to develop and assemble the annual and capital budgets; performs detailed work in the areas of budget and internal controls.

A degree in accounting is preferred and a minimum three to five years general ledger experience in the accounting field, preferably in local government, is required. Experience relating to payroll, bill paying, and tracking time and attendance are preferred or any equivalent combination of education and experience.

This is a part time benefitted position, 20 hours/week. Salary range \$23.40 to \$28.59 dependent upon qualifications and relevant experience. Job description is posted on the town's website: www.northfieldma.gov/town-accountant Resume and letter of interest should be emailed to admin@northfieldma.gov . Applications accepted until the position is filled. Northfield is an AA/EEO employer.