

**Zoning Board of Appeals Meeting Minutes**  
**August 17th, 2016 7:00 p.m.**  
**Northfield Town Hall**

*Members Present:* Jennifer Cox, Chair, Ed Shearer (arrived at 7:55 pm), Shawn Foster, Al Dietrich, Bill Forrest (left at 7:55 pm) and Vivien Venskowski, administrative assistant.

Absent: Erin Jaworski

The Chair opened the business meeting at 7:06 pm. The Board reviewed and discussed the minutes of July 28, 2016.

**On a motion by Dietrich seconded by Foster it was unanimously voted to approve the minutes of July 28th, 2016 as amended.**

The Board reviewed and discussed the minutes of August 11<sup>th</sup>, 2016.

**On a motion by Foster seconded by Dietrich it was unanimously voted to approve the minutes of August 11th, 2016 as amended.**

The Board reviewed and signed the Notice of Decision paperwork for the Special Permit for Timothy O'Shea, 531 Mount Hermon Station Road, Northfield, MA.

The Board reviewed and discussed the site visit minutes of July 23, 2016.

**On a motion by Dietrich, seconded by Foster it was unanimously voted to approve the site visit minutes of July 23, 2016 for 216 Mount Hermon Station Road as amended.**

**On a motion by Dietrich seconded by Foster it was unanimously voted to adjourn the meeting at 8:20 p.m.**

Respectfully submitted,



Vivien Venskowski  
Administrative Assistant to  
The Zoning Board of Appeals